




State of Florida
Department of Children and Families



Rick Scott
Governor

Mike Carroll
Secretary

DATE: March 5, 2018

TO: Regional Managing Directors
Community-Based Care Lead Agency Chief Executive Officers
Sheriff's Offices Conducting Child Protective Investigations

THROUGH: David L. Fairbanks, Deputy Secretary 

FROM: JoShonda Guerrier, Assistant Secretary for Child Welfare 
Rebecca Kapusta, Assistant Secretary for Operations 

SUBJECT: CFOP 170-7, Develop and Manage Safety Plans; Updates to Chapters 2, 4, and 12 – **Effective: March 15, 2018**

PURPOSE: The purpose of this memorandum is to provide notification that CFOP 170-7, Develop and Manage Safety Plans, has had updates to Chapters 2, 4, and 12, and will be effective March 15, 2018.

BACKGROUND: This revised operating procedure replaces the previous version of CFOP 170-7 published March 24, 2017. The major changes made include:

Chapter 2, Develop Present Danger Safety Plans, has been revised to reflect changes in accordance with the Child Protective Investigations efficiencies work group and align with CFOP 170-5. The major changes made include:

- Clarifies the requirements for child welfare supervisors to review the effectiveness of the Present Danger Safety Plan, determine if the child welfare professional is managing the Safety Plan, and gathering sufficient information to inform the next required assessment.
- Changes the requirement for "follow-up" consultations with provisionally certified workers to every 14 days (instead of weekly) until the completion of the Family Functioning Assessment – Investigation (Child Protective Investigators), or completion of the Family Functioning Assessment – Ongoing or Progress Update (Case Management).

Chapter 4, Safety Plans When there is Intimate Partner Violence, has been revised to reflect changes that are in accordance with s. 39.301, Florida Statutes. The major changes include:

- Adds the requirement for conducting and ending a diligent search for a perpetrator of intimate partner violence when the child welfare professional is unable to locate the alleged perpetrator.

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Mission: Work in Partnership with Local Communities to Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency

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Chapter 12, Implement Reunification and Post-Placement Supervision, has been revised to reflect changes that are in accordance with s. 39.521, Florida Statutes. The major changes include:

- Adds the requirement for achieving reunification when conditions for return have been met and an In-Home Safety Plan can be implemented.
- Adds language requiring that the recommendation for reunification not endanger the child's physical, mental, and emotional health.
- Adds the requirement for post-placement supervision for each of the parents from whom the child was removed.

ACTION REQUIRED: Please share this memorandum with all child protective investigators, case management providers, and other service providers as appropriate.

CONTACT INFORMATION: If you have any questions or require additional information, please contact John Harper, Safety Manager, Office of Child Welfare, at 850-717-4643 or John.Harper@MyFLFamilies.com.

cc: Regional Family and Community Services Directors
Center for Child Welfare