



**State of Florida**  
**Department of Children and Families**


**Rick Scott**  
*Governor*



**Mike Carroll**  
*Secretary*

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**DATE:** April 18, 2017

**TO:** Regional Managing Directors  
Sheriff's Offices Conducting Child Protective Investigations  
Community-Based Care Lead Agency CEOs

**THROUGH:** David L. Fairbanks, Deputy Secretary 

**FROM:** JoShonda Guerrier, Assistant Secretary for Child Welfare   
Vicki Abrams, Assistant Secretary for Operations 

**SUBJECT:** CFOP 170-10, Providing Services and Support for Children in Care and for Caregivers; Chapter 2, Behavioral Health Care

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**PURPOSE:** The revised Behavioral Health Care operating procedure replaces Chapter 2 of CFOP 155-10 / 175-40, Comprehensive Behavioral Health Assessments. This update moves the chapter from the Mental Health and Substance Abuse and Family Safety series to the Child Welfare series and has been rewritten to include information on integration with the Child Welfare Practice Model.

**BACKGROUND:** The effort to establish a comprehensive set of child welfare operating procedures began in early 2015. Part of this process is updating and converting policies under other series to the 170 series (Child Welfare).

This operating procedure has been rewritten to include current technologies and better capture the current business flow.

**ACTION REQUIRED:** Please share this memorandum and revised operating procedure with all child welfare staff as appropriate and ensure that the revised operating procedure is implemented.

**CONTACT INFORMATION:** If you require additional information or have any questions, please contact Tory Wilson, Integration Specialist, Office of Child Welfare at (850) 509-0755 or [Tory.Wilson@MyFLFamilies.com](mailto:Tory.Wilson@MyFLFamilies.com).

cc: Regional Family and Community Services Directors  
Center for Child Welfare

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Mission: Work in Partnership with Local Communities to Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency